

**Melva Cavanaugh
Justice of the Peace
Ward 3, District 3, Parish of East Baton Rouge**

Financial Statements
As of and for the Year Ended December 31, 2012

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

BEFORE ME, the undersigned notary public, personally came and appeared

MELVA CAVANAUGH, Justice of the Peace

who, after being first duly sworn, deposed and said:

THAT the financial statements herewith given present fairly the financial position of the office of Justice of the Peace Court of Ward 3, District 3, East Baton Rouge Parish, Louisiana as of December 31, 2012 and the results of operations for the year then ended, on the cash basis of accounting, and

FURTHER that the said office received \$200,000 or less in revenues and other sources for the year ended December 31, 2012 and, accordingly, is not required to have an audit or a review/attestation for the previously mentioned fiscal year.


Melva Cavanaugh

SWORN TO AND SUBSCRIBED before me this 6 day of March,
2013 at Baton Rouge, Louisiana



Dajuana W. Moore, Notary No. 68583

"Commissioned for Life"

Melva Cavanaugh
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Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAR 20 2013

STATEMENT B

**Melva Cavanaugh
Justice of the Peace
Ward 3, District 3, Parish of East Baton Rouge**

**Statement of Cash Receipts and Disbursements
For the 12 Months Ended December 31, 2012**

CASH RECEIPTS:

State Salary Supplement & Parish Salary	\$ 4,799.96
Total Filing fees collected	\$ 108,768.00
Wedding Fees	\$ 22,520.00
Other (Seminar)	\$ 1,085.20
Refunds	<u>\$ (2,644.00)</u>

Total Cash Receipts	\$134,529.16
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TOTAL FUNDS**\$134,529.16****CASH DISBURSEMENTS:**

Fees paid to Ward 3, Dist 3 Constable	\$42,825.00
Fees paid to other constables and sheriffs	\$ 1,778.68
Fees paid to Clerk of Court	\$20,928.00
Fees paid to Ad Hoc and Pro Tem judges	\$ 820.00
Rent	\$ 5,361.00
Interrogatory fees	\$ 30.00
Recording	\$ 133.00
Seminar Expense	\$ 402.05
Utilities	\$ 5,180.72
Professional Fees	\$ 5,065.11
Office Supplies	\$ 5,497.00
Postage	\$ 564.40
Advertising	\$ 7,745.75
Continuing Education	\$ 125.00
Insurance	\$ 2,260.54
Donations	\$ 71.76
Subscriptions	\$ 211.68
Storage of court records	<u>\$ 215.00</u>

Total Cash Disbursements	\$ 99,214.69
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Amount to Salary Fund	<u>\$ 35,314.97</u>
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TOTAL EXPENDITURES**\$ 134,529.16****FUND BALANCE AT END OF YEAR****0**